

CHARTER

Joint Industrial Advisory Board to the Department of Computer Science at The College of Charleston and Department of Mathematics and Computer Science at The Citadel

The Department of Computer Science at the College of Charleston and the Department of Mathematics and Computer Science at the Citadel (henceforth referred to as the Departments) recognize the value of industry partnerships. To encourage and formalize the relationship between the profession and academia, the Departments hereby establish a Joint Industrial Advisory Board for its undergraduate and graduate programs.

DUTIES. Generally, the Board shall be concerned with specific undergraduate and graduate curriculum matters. The Board serves in an advisory capacity and does not exercise any executive authority. Specific Board activities include, but are not limited to the following:

- The Board will review specific curricular proposals being put forth by the departments and offer feedback.
- The Board will offer feedback on the performance of recent graduates.
- The Board will periodically review each department's activities and identify strengths, weaknesses, and general effectiveness of each department in meeting its mission and accomplishing its goals.
- The Board will periodically review each department's academic objectives and planning documents in light of the community served and the needs of its constituents.
- The Board will act as a communication bridge between professional organizations of the local community, state, region, and nation.
- The Board will promote a stronger internal and external image of the Departments.

MEMBERSHIP. Board members are appointed by the department chairs with advice and majority consent of the current members of the Board and nominations solicited from various industries in the region. Effort will be made to form a board with a diverse range of high tech companies and institutions in the region. Ideally, two members from each company, one is at an executive level who has distinguished and continuing records of noteworthy contributions and leadership in high tech industries, business, and/or his/her profession, and the other is at a mid-management level who possesses working knowledge of current/relevant technologies and are familiar with the performance of recent graduates. Board members will be asked to serve a three year term which can be renewed.

The Board shall have two officers: a President and a Vice President who work with the Chairs of the Departments to prepare and distribute a Board agenda at least one week prior to the next Board meeting. The President and Vice President also meet at the call of the Chairs of the Departments when an important matter needs consideration prior to the next meeting.

MEETINGS. The Board shall meet at least once annually. All faculty and staff of the Departments will be encouraged to attend the Board meeting as well as selected undergraduate and graduate students.