Constitution of the
College of Charleston Epsilon Chapter
of the Upsilon Pi Epsilon Association

An Honor Society in Computer Science

Article I: Name and Objective

1) The name of this organization shall be the *Epsilon Chapter* of the *Upsilon Pi Epsilon Association*, an honor society in computer science.

2) The objective of this chapter of the Association shall be the promotion of high scholarship and original investigation in the field of computer science.

3) The Epsilon Chapter of the Association shall be located at The College of Charleston, Charleston, South Carolina.

Article II: Government

1) The Epsilon Chapter shall be governed by this Constitution, together with amendments to the same, and by the By-Laws enacted to provide for those governmental functions of a more routine nature.

2) The By-Laws of this chapter shall be adopted and changes thereto enacted by an affirmative vote of two-thirds of the active members of the chapter.

3) The provisions of this constitution shall be subordinate to those of the Constitution and By-Laws of the *Upsilon Pi Epsilon Association*.

Article III: Membership

1) This chapter shall consist of active, inactive and honorary members.

2) The membership of the chapter shall be made up of individuals whose academic achievements, reputation and creative abilities in computer science deserve recognition, and whose membership would enhance the stature of the Association. Specifically, the membership shall include undergraduate students,
former students, and faculty in Computer Science at The College of Charleston, elected according to the procedures detailed in Article IV of this Constitution.

3) Honorary members shall be individuals of distinguished achievement in the field of computer and information science.

4) Eligibility for membership shall not be restricted according to race, creed, color, or sex.

5) The active membership of this chapter of the Association shall consist of those members who satisfy the fiscal and attendance requirements set forth in the By-Laws. The privilege of voting in membership elections and participation in other official functions of the chapter shall be restricted to active members.

**Article IV: Election of Members**

1) The eligibility of students, former students and faculty for election to membership in this chapter of the Upsilon Pi Epsilon Association shall be determined by the National UPE eligibility requirements and as follows:

   a) An undergraduate student must be a candidate for an undergraduate degree in computer science, data science, computing in the arts, or information systems and must have completed at least 18 hours in computing courses (CSCI courses numbered 220 and above, DATA courses numbered 210 and above, CITA courses numbered 295 and above) with a grade point ratio of 3.5 in those computing courses. (All grade point ratios on 4.0 scale.)

   b) A graduate student must be a candidate for a graduate degree in computer science and must have completed 18 hours or more in graduate computer science courses with a grade point ratio of 3.8 in graduate computer science courses.

   c) A faculty member must have been teaching in the computer science program or in a field closely related to computer science at The College of Charleston for at least one semester in order to be eligible for membership. The faculty member must have been in responsible charge of development, preparation, and presentation of courses, or in charge of research in the field of computer and information science. Achievements in research and teaching rather than scholastic achievements shall determine eligibility for a faculty member.
d) Former students, who at the time of their completion of degree requirements in computer science satisfied the grade point average of subsection a(2) of this section, shall be eligible for election to membership in this chapter of the Association.

e) Students, former students and faculty members who do not qualify under the provisions of the previous subsections, but whose achievements in and contributions to the computer and information science field qualify them, in view of the Membership Committee, shall be eligible for election to membership in the Association.

f) Members of another chapter of UPE shall be eligible with confirmation of good standing from the International Secretary.

2) All candidates for election to membership, qualified according to the previous section, shall be reviewed by the Membership Committee. Those reported favorably by the Committee shall be proposed for election.

3) Each candidate must be discussed individually by name, and the balloting for the candidate's election shall be carried out before the next candidate is considered. In case a candidate fails a first ballot, the candidate may be discussed further, and a second and final vote shall be taken.

4) Election of a candidate to membership shall be by three-fourths affirmative vote by the members present and voting.

5) The maximum number of members shall not be limited.

6) The election of new members shall be held within six weeks from the end of the spring semester. A second election of new members in the fall semester may be held at the desecration of the President.

7) The President of the chapter shall appoint a standing committee on eligibility and membership, the Membership Committee, upon the President's installation which shall serve until the President's successor is elected.

8) Membership should not be offered to a particular individual a second time if such membership has been previously declined by that individual for any reason with the exception of hardship cases.
Article V: Officers

1) The Executive Council of the chapter shall consist of the faculty advisor and the following elected officers from the active members: President, Vice-President, Secretary, Treasurer and Historian.

2) The duties of the President shall be to call and preside at all meetings, to appoint committees and to authorize payment of bills presented against the chapter, upon approval of the Executive Council.

3) The duties of the Vice-President shall be to perform the duties of President in the absence of the President. The Vice-President shall also become President in case of the resignation or disability of the President. In addition, the Vice-President shall be responsible for the coordination of committees and the proper conduct of meetings.

4) The duties of the Secretary shall be to keep records of all transactions of the chapter, and in particular, to keep the minutes of the meetings. In addition, the Secretary will be responsible for the handling of all correspondence for the chapter.

5) The duties of the Treasurer shall be to collect all dues and assessments and to issue, with the assistance of the Secretary, notices of special assessments. The Treasurer shall have charge of all funds of the chapter, and shall pay therefrom bills presented against the chapter and approved for payment.

6) The duties of the Historian are to keep a systematic account in chronological order of the events of the chapter and to maintain the chapter's electronic communication system(s), e.g. web page, news group).

7) The Faculty Advisor shall be a member of the computer science teaching staff. The duties of the Faculty Advisor shall be to consult on matters of chapter policy and to act as auditor of chapter finances. The Faculty Advisor shall also be the presiding member of the Membership Committee.

8) Election of officers shall be held immediately after the election of new members. Newly elected officers shall be installed and shall begin to serve upon installation.

9) Vacancies in any office other than the President shall be filled by appointment by the President with the approval of the Executive Council.
10) The Membership Committee shall consist of the Executive Council, the faculty advisor and at least two additional faculty members appointed by the Executive Council. The termination of service of the members of the Membership Committee shall be by letter of resignation, submitted to and accepted by the Executive Council of the chapter. The Membership Committee shall be responsible for the screening of students who meet the scholastic eligibility requirements of the Association and shall recommend for election those they deem otherwise qualified.

Article VI: Ratification and Amendment

1) This Constitution shall become effective immediately upon ratification by a three-fourths affirmative vote of the invited charter inductees and the Membership Committee of the new chapter.

2) This Constitution shall remain in effect until revised or amended.

3) Amendments to this Constitution may be proposed by any active member of the chapter at a regular or special meeting. The proposed amendment shall be discussed and a vote for further discussion shall be taken; a simple majority of the active members present shall determine that consideration. On approval, the proposed amendment shall be formally framed by the Executive Council.

4) Amendments framed according to the previous section shall be circulated to the entire active membership of the chapter, together with appropriate commentaries and a written ballot. The ballots will be returned to the Secretary within three weeks of distribution. The Secretary and Vice-President shall tally the votes and make the results of the balloting known at the following regular meeting of the chapter.

5) A three-fourths favorable vote of the returned ballots shall be required for ratification of each amendment.

6) The amendment shall become effective immediately upon announcement of the results of the ratification vote.